



# VITA

## *Volunteer Income Tax Assistance*

### **The Town of Manchester & EITC Coalition Promote FREE Income Tax Services**

VITA volunteers will prepare simple income tax returns **ONLY**, for low to middle income families, older adults and individuals making no more than \$54,000 per year. The service also promotes the **Earned Income Tax Credit (EITC)**, and **Child Tax Credit**. You will need to **BRING LAST YEAR'S TAX RETURN ALONG WITH THE FOLLOWING ITEMS:**

- All W2's for the household
- 1099 Forms (Pension, Social Security)
- Social Security cards or Individual taxpayer ID numbers for all household members
- Last year's tax return (if you have one)
- Child Care Provider name, address, and tax ID or Social Security number, if you pay childcare
- Education expenses & student loan information
- Photo I.D.
- Documentation of property tax payments (home, auto)
- For direct deposit, a check or savings account number with routing number
- Any other tax-related documents you have received
- If you are married and filing jointly, both you and your spouse need to be present to sign the Income Tax Form

## Manchester 2018 Income Tax Sites

### **Thurs. Evening & Saturday's VITA:**

Manchester Senior Center 549 E Middle Tpke

*By appointment only 860-647-3092*

*starting Feb 1st thru Saturday, April 14th*

*Thurs 6:00—8:00pm and Sat 9:00am—4:00pm*

*You do not have to be a member of Senior Center to schedule an appointment.*

### **Friday's & Saturday's VITA:**

Manchester Community College VITA Site

161 Hillstown Rd, Manchester (Lowe Bldg, Rm L233)

*By appointment only, call 2-1-1 or visit [www.211ct.org](http://www.211ct.org) to book an appointment online starting February 2nd thru April 14th,*

*Friday's 9am-6pm & Saturday's 9am - 4:00 pm*

VITA will provide volunteers to help with SIMPLE tax returns for low to middle income families.

### **Afternoon Service AARP/TCE Site:**

Manchester Senior Center 549 E Middle Tpke

*BY APPOINTMENT ONLY*

*860-647-6024*

*starting Feb 2nd thru April 13th*

*Mon, Tue, Wed & Friday*

*between 12:45pm—3:30pm*

Knowledgeable AARP volunteers certified by the IRS are offering tax counseling & tax preparations services. *You do not have to be a member of Senior Center to schedule an appointment.*